

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

**Board of Education
Regular Meeting
Board Room
January 21, 2008
6:30 pm**

BOE Present: Bush, Cwik, Fischer, Mack, Poirier, Winkler
BOE Absent: Page

Administration Present: Becker, Callahan, Jensen, Stenroos, Treuden
Administration Absent:

Student Council Representative Present: None present

Others Present:

Meeting called to order by President, Tom Bush at 6:33 pm as duly posted under s.s. 19.84(1)(2)(c).

Roll Call taken: Bush, Cwik, Fischer, Poirier, Winkler, Mack present.

Michelle Jensen presented proof of posting of Meeting Agendas.

Motion by Poirier/Cwik to approve the January 21, 2008 agenda as posted.
Carried 6-0.

Motion by Fischer/Cwik to approve the minutes of the Regular Meeting on December 17, 2007. Carried 6-0.

Financial report presented by Doreen Treuden. Motion by Poirier/Winkler to approve statement. Roll call vote to approve. Carried 6-0.

Public Input: None.

HS Student Council Report: No representative present. Jeff Stenroos reported that there will be an open gym/live music event after the basketball game on February 8th. Continental Sheep will be playing. All High School students welcome.

Legislative Report/Discussion: Michelle Jensen emailed legislative reports to Board Members.

Policy Committee Report/Discussion: Looked at potential policy wording for gifts to district, investment policy and advertising policy.

Extracurricular Advisory Committee Report: Sportsmanship policy has been shared with students and community through conversations, flyers and newspaper article. Winter sports are going well with basketball teams ranked about third in conference, wrestling team undefeated. Fall sports surveys were tabulated. Results looked positive and individual surveys were shared with fall coaches.

Finance Committee: Looked at audit report, timing of layoff notices for bargaining units if necessary, assessed revenues and expenditures to date, update on fund balance.

Facilities Committee Report: In process of reviewing the PRA facility study materials, will create a priority list.

Personnel Committee Report: Discussed non-union salaried compensation.

Technology Committee Report: Looking at student information systems recommendation.

Health and Wellness Committee Report: No meeting held.

Citizen Advisory Committee: Meetings held on Jan. 2 and 16. Continue to look at needs of district and previewed the community survey.

4K Committee: Held organizational meeting on January 4, 2008. Decided that parent survey is needed and will be discussed at next meeting on January 28, 2008.

Old Business:

Policy Second Reading – Grants: Policy was approved in first reading last month, no changes made to policy. Grants would need administrative approval with clear reporting procedures and need board approval for over \$3000. Motion by Winkler/Fischer to approve second reading. Carried 6-0.

New Business:

Long Term Substitute: Marcel Pries was recommended for long term sub for HS/MS art. Motion by Fischer/Poirier to approve Mr. Pries for the position. Carried 6-0.

Physical Therapy Contract: Motion by Poirier/Cwik to approve the Physical Therapy contract with a private therapist with no rate change. Carried 6-0.

Preliminary Non-Renewals One-Year Contracts: One year contracts must be non-renewed in Preliminary and final steps. Both one year contracts were for teachers that filled in roles for employees taking a one year leave of absence. Motion by Cwik/Poirier to approve Non-Renewals. Carried 6-0.

Josh Fischer Donation: Rich and Sandy Fischer have offered to donate \$750 to help fund the climbing walls and mats for the elementary school gym. Motion by Winkler/Poirier to accept donation with thanks to the Fischer family. Carried 6-0.

Special Education Manual: District is required by law to have a special education manual with policies in place for special education services. Administration recommended that the district use the manual created by DPI which is offered to all districts. Motion by Cwik/Winkler to use DPI policies, and to add a link to the manual from the Deerfield Website. Carried 6-0.

Apple Financial Services Lease: Apple lease is payable in January but ordering of equipment will take place later this spring. The HS business education lab is scheduled for upgrade with lease monies. Final recommendation from the technology committee will be brought to the board in spring.

Ahern Maintenance Contract: Maintenance contract reviewed and revised with additional work identified. Motion by Winkler/Fischer to approve contract as revised. Carried 6-0.

Purchase of Student Information System: Technology Committee reviewed various data management systems and recommended purchasing Skyward. Skyward will provide the district with a two year payment schedule. Motion by Poirier/Fischer to approve the purchase and implementation of Skyward Student Information System software. Carried 6-0.

Approval of Proposed Course Offerings for 2008/2009: New higher level math classes were added as well as other math options. New PE offerings were also reviewed. Motion by Winkler/Poirier to approve Course Offerings for 2008/2009. Carried 6-0.

Current Class Sizes K-12: Ms. Jensen shared class sizes at each grade level. Fifth grade needs to be evaluated for quality instruction as we plan for next year's instruction.

Fund Balance Update: Projected end of year Fund Balance is 14.74%. Discussions of concern regarding continuing to use fund balance to meet the budget each year.

2008 WASB Resolutions: There are 14 resolutions to be brought before the delegate group at the convention. Motion by Winkler/Fischer to authorize Tom Bush to vote on behalf of the board. Carried 6-0.

School Board Elections: Ms. Jensen announced that four candidates have applied for the three seats available this spring. The candidates are Shelley Mack, Jeff Winkler, Sandy Fischer and Justin Ego.

Request for Early Graduation: Moved to Executive Session per s.s. 19.85(1)(c)(f).

School Board President's Report: Tom Bush thanked CAC members and 4K members for work on important district issues. Reminder to citizens that the survey will be out in February and district needs community feedback.

Administrative Reports:

Michelle Jensen announced annual School board convention taking place in Milwaukee. Extended best wishes to Jessica Carlson, string writer for the paper, who is expecting her first child soon and will be on maternity leave.

Doreen Treuden reported on costs of food products and the high increase in milk prices. Stated that milk prices will need to be adjusted for the next school year. Reported that the purchase of the plow truck was timely due to the large amounts of snowfall this year.

Jeff Stenroos shared that wheelchair basketball from UW Whitewater will be coming to our schools on March 20. Middle School recognition program took place December 21 and was a great program recognizing student achievements.

Mark Becker shared that Adele Crabb is completing her Master's degree research project on Responsive classrooms. He will monitor her project and is anxious to see her findings.

Upcoming Meetings were scheduled.

Roll call vote to move to executive session at 8:23 pm. Carried 6-0.

Motion by Poirier/Winkler to reconvene in open session at 8:44 pm. Carried 6-0.

Motion by Winkler/Fischer to approve early graduation for three students contingent upon successful completion of required credits. Carried 6-0.

Adjournment

Motion by Mack/Poirier to adjourn at 8:47 p.m. Carried 6-0.

Respectfully Submitted,

Doug Cwik
Clerk